

2018 Summer Programme

Conditions of Intern Participation

Programme

- FFIPP will organize a 'preparation weekend' in Paris before the summer program. During the summer program there will be a common 'orientation week', 'break weekend' and 'final weekend' on the ground. The summer program is followed by a 'kick-off weekend' in Paris again. During these you will be provided with information about the conflict and evaluate and share experiences with the group;
- FFIPP will negotiate a placement for you at an organization/ NGO in Palestine/Israel for the duration of your participation in the program;
- FFIPP will provide you with accommodation during the entire program;
- During your participation, FFIPP and the coordinators who stay in Palestine/Israel will help you with problems you cannot solve on your own and will provide assistance in case of emergencies.

Programme duration

- Your participation in the FFIPP program will begin on the first day of orientation and end on the last day of the program;
- Your participation period will be: July 8th – August 12st 2018;
- Your weekend days will be determined by the organization you are interning at.

Required documents

- Valid passport, with expiry date at least 6 months after the final day of your participation in the program (or your last proposed day in Palestine/ Israel)
- Proof of medical insurance cover for the entire contract period. Make sure it covers the Occupied Palestinian Territories as well (and not just Israel).

Health

- The participant should communicate any health issues to the FFIPP board and coordinators due to safety reasons;
- The FFIPP coordinators will help you with health problems during the program;

- Please note that for health expenditures, which are covered by the insurance policy, you may be required to pay the hospital or physician's bill and wait for the insurance company to reimburse the claim.

Safety

- The intern has knowledge of the fact that the internship program takes place in a conflict area and in a politically unstable environment, in which armed activities can erupt;
- FFIPP will attempt to secure the safety of the intern as much as possible. To do so, interns are required to strictly follow all safety protocols and instructions.

Flight, entrance and departure

- The intern has knowledge of the fact that the (airport) security is very strict and they may be subjected to intensive interrogation and other security procedures upon entering or leaving Palestine/Israel;
- FFIPP provides all support possible for your flight and your arrival, but cannot be responsible for your flight or anything that happens during your flight or for rejection of entrance to Palestine/Israel or problems that occur upon leaving the country;
- The intern is obliged to communicate their expected date and time of arrival and is obliged to get in touch with the FFIPP coordinators as soon as possible upon arrival.

Insurance

- All participants are expected to have their own travel, accidents and health insurance policy. We advise that you read the policy carefully and be aware what is covered under the plan and what is not;
- You are personally responsible for any expenditures, which are not covered by the insurance policy.

Personal belongings

- FFIPP cannot replace or reimburse you for personal belongings lost or stolen at any time, even if they are in FFIPP's keeping. Please check your insurance policy to confirm whether or not loss/theft of personal belongings is covered.

Obligations towards the host organization

- You are expected to complete the internship program FFIPP offers. FFIPP and the organization at which you are interning are counting on you, and your early departure will disrupt the FFIPP program. Any participant who does not conduct themselves or fulfil their responsibilities to the satisfaction of the organization/ NGO, local population or the FFIPP coordinators, as within

reason, might be asked in exceptional circumstances to withdraw from the program before the ending date. Any additional travel expenses arising from leaving the program early, including for example, the cost of transportation to a city other than the designated departure city or the cost of a hotel, are the responsibility of the intern.

- You are expected to follow customs from your host organization. If problems arise, the FFIPP coordinators will be your first point of contact.

Code of conduct

- Throughout the internship program, you will be interning independently at an organization or NGO, which maintains partner contacts with FFIPP. Please note that there are a number of FFIPP policies by which all interns must abide during their entire stay. Failure to follow any of these policies may result in your being required to withdraw from the program.

1. Obey the laws of the country at all times. FFIPP interns are subject to the laws of Israel and the laws that govern the Occupied Territories.
2. Smoking marijuana, or using any other recreational drug is against the law and may result in imprisonment. If the use of illegal drugs and/or other illegal behaviour comes to the attention of FFIPP, you will be required to withdraw from the program.
3. Respect the local standards of dress and personal appearance and conduct. Dress and act appropriately while at your work. If you are unsure of what is considered appropriate, ask your colleagues or the FFIPP coordinators.
4. Sexual relationships are your own business but should be kept discreet. Your conduct may influence both your reception in the local population and your personal security. In the Occupied Territories, religion and morality do not approve relationships between unmarried men and women, and LGBT issues are taboo within the Palestinian society and in the conservative Jewish communities.
5. If you choose to use alcohol, do so privately, either in your own house or far away from your work. Excessive drinking is considered inappropriate and not permitted within the FFIPP programme.
6. Fulfil all responsibilities to your host organization. If you disagree with any policy or requirement of the organization, inform the FFIPP coordinators and they will help you to find a solution.

7. Be present at your organization during normal working hours. Do not leave your organization before your term is up unless you have made special arrangements with your organization and be sure to inform the FFIPP coordinators.

8. Always inform the FFIPP coordinators if you plan to travel and not stay at your accommodation or organization during the FFIPP program, due to security reasons.

9. Prepare for, attend, and participate in all FFIPP preparation and evaluation sessions before and during the program to the best of your abilities.

10. Do not engage in activism, protests, demonstrations and the like during the entire internship program. Involvement in these activities may threaten your own safety, the safety of the group and the future of the internship program and activities of FFIPP. It may lead to imprisonment, revocation of your visa, the termination of the internship program and a legal order of the authorities to leave the country immediately.

11. Do not leave Palestine/Israel during the programme. Where you travel before or after the program is up to you.

12. Interns must follow instructions of FFIPP coordinators, especially regarding health, conduct and safety. FFIPP may require interns to withdraw from the program in exceptional circumstances due to health or security reasons.

13. Interns should respect the beliefs and political views of the other participants, host organization, their colleagues, and the local population.

14. FFIPP interns are prohibited from contact with firearms and other weapons.

15. FFIPP expects all interns to be responsible for their actions. We expect that all interns will demonstrate an understanding and acceptance of FFIPP's organisational policies and administrative procedures as well as those of the organisations with which FFIPP works, and will abide by the laws of the state of Israel as well as laws governing the Occupied Territories.

Costs and refund policies

- All costs FFIPP already incurred for bookings and organizational arrangements will be for the intern to repay in case of cancelling before departure.
- FFIPP does not cover any mail or communications charges, any charges for passport or documents, visas, the cost of immunisations, excess baggage charges or personal expenses of any kind.

- FFIPP does not cover the costs of commuting between your accommodation and the organization where you do your internship
- Food expenses are not covered by FFIPP.

PLEASE NOTE:

- FFIPP does not have control over political events in Palestine/Israel. Events may occur both before arrival in Palestine/Israel and during the program that could prevent interns from working at their organizations. In the event working conditions being considered too dangerous to ensure the safety of the interns, FFIPP will make a decision regarding the continuation of the program. FFIPP reserves the sole right to make this decision. If the program is cancelled during the term, interns may be advised to leave the country.
- Should political events cause the cancellation of the program, either before departure or during the term in Palestine/Israel, FFIPP is not responsible for any financial loss incurred by the interns.

Intern's name:

Intern's signature:

Place: _____

Date: _____